

Safety

1. All watersports users are required to wear suitable clothing for the prevailing conditions and must wear a buoyancy aid or impact vests meeting or exceeding RYA standards at all times whilst afloat. In addition, at Piddinghoe children must wear buoyancy aids when on or near the Lake edge. Club Buoyancy Aids can be borrowed when there is a club official available to open the store, but in the medium-term, members are expected to have their own. Brighton Water Sports operating at the lake should not be expected to lend club equipment to members,
2. Club members are expected to take responsibility to inform a club officer or director should they identify any Health and Safety issues on any club site.
3. All craft must be insured for third-party liability in line with RYA recommendations (currently £5M).
4. Parents / Carers must be in attendance at all times at either site whilst junior sailors under 16 are afloat. Parents / Carers are responsible for the behaviour and welfare of their children on Club premises at all times.
5. Powered craft, and rubber (inflatable) boats are not allowed on the water at Piddinghoe. Only Club safety boats and those associated with special activities approved by an appropriate club Director are allowed on the water at Piddinghoe.
6. Canoes, Kayaks and Paddleboards may be used by competent people and are the responsibility of the user.
7. Club Safety boats should only be helmed by those members who have passed a PB2 (RYA Powerboat level 2). In addition when on the sea helms must have passed and updated the SSSS (Seaford Sea Safety Skipper) and at Piddinghoe had specific induction on the use of the hoist and engine installation, movement and stowage. A competent helm may at times allow a crew member to helm the boat under their close supervision.
8. Club Safety Boats are not available for casual use and are provided to support club and training centre activities. If a rescue is required when there is no access to a safety boat there are oars stored in the roof of the clubroom which can be used to row out to assist in a rescue. Neither the oars nor the rescue boats should be used for general recreation.
9. Do not jump into the water at Piddinghoe. Swimming in the lake is not permitted except when it is necessary following a capsize or similar.

Management of Facilities

1. Use of Club premises for private activities must be arranged through the respective Rear Commodore and approved by the Club Directors.
2. Dogs are permitted on Club property and premises and must be kept under control. Owners are required to immediately clear-up and remove from site any fouling. Given the health risks to young children, any breach of this rule will be treated seriously.
3. The Directors may close, or limit members' access to Piddinghoe, during training or other large events (e.g. Cadet Week). Such closure or limitations will be notified in advance via a bulletin and on notice boards.
4. The lake at Piddinghoe may be closed for water-based activities should the water quality deteriorate.
5. Camping is permitted at both sites if approved in advance by RC Piddinghoe, or RC

Seaford Camping fees should be paid via webcollect.

6. Members are not allowed to fish at Piddinghoe unless they are a member of Seaford Angling Club and then from SAC swims and not from the club banks.
7. Members with model yachts and quiet model powerboats may apply to the Piddinghoe Rear Commodore for permission to use them when there are no other organised sailing activities.
8. Campers are expected to use cooking stoves responsibly. Open fires are not permitted except at club-organised events under the control of a nominated individual.
9. Members must remove any rubbish, particularly food items, from sites.
10. Members using the Galley for cooking are expected to clear up after themselves, items left in the refrigerators will be disposed of after a week.
11. Large items of rubbish need to be taken away by the member owning them and not left by the bins.

Membership and Management

1. When unlocking NSSC sites, members must ensure that the padlock is relocked to the chain and the numbers scrambled to prevent the access code becoming known to non-members.
2. When leaving an NSSC site, members must check whether they are the last to leave and if so, should ensure that lights are off, doors are locked and secure and then lock the gates. Please remember to scramble the padlock codes !
3. Members should not disclose the access codes to non-members of the club.
4. A member of any Club recognised by the Royal Yachting Association may be authorised to use the premises of this Club by any Director of the Club. Such authorisations shall specify between which dates, such dates not being more than 14 days apart, the said person may use the premises.
5. Any person who is a competitor in any Open Race sponsored or organised on behalf of the Club and any person who is a member of the crew of such competitors for the purpose of the race, may use the club premises within a period of 24 hours before and 24 hours after the race or races.
6. Guests:
 - Guest of all ages may be introduced by members provided that all their names are entered in the visitors Book
 - A member may only introduce two adult guests in any one day
 - No person may be introduced as a guest more than four times in any one year.

Persons who have been struck off the list of members or have been rejected for membership shall not be introduced as guests. The authority of two Directors is required to expel temporarily or permanently any person who has the right to use the Club premises. Permanent expulsion must be ratified at the next Directors meeting.

Vehicular Access

1. Vehicles must only be parked in the designated car parks. At Piddinghoe members are especially advised that parking outside the car park gateway blocks neighbour's access.

2. Vehicles accessing the camping field at Piddinghoe must take care driving down the lane which is now a designated cycle path.
3. At Piddinghoe: vehicles are not allowed beyond the car park unless approved by an official of the Club. Such approval will normally only be agreed for the movement of multi-tiered trailers.
4. At Seaford: vehicles must never enter the boat park area bounded by Bosun's store, ramp and pump house due to buried piping except on Bosuning duties. The seawall ramp is unsafe for vehicles, and in emergencies the concrete ramp and gate at the east end (far end) of the boat park must be used.

Berthing

1. Members leaving or using craft on Club premises must comply with the requests of Club Officers.
2. Masts to be lowered when boats left overnight except when secured to an approved ground anchor.
3. The Club will not be responsible for the loss or damage to a member's property. Boats, trailers and other equipment are left on the Club premises entirely at their owner's risk.
4. Each berth must be kept clear of rubbish. Any grass/weeds must be cut regularly please. At Piddinghoe, do not use weed killer or place artificial grass, carpet or plastic sheeting on berths.
5. Trailers and launching trollies must be marked, or have a tag attached showing clearly, the: Name of sailor, Model of boat, and Boat/Sail number.
6. Trailers must be parked in berths or in the designated trailer park (Seaford).
7. All access areas must be kept clear.
8. Abandoned boats will be disposed of after three months under the procedure recommended by the RYA in Schedule One the "Torts (Interference with Goods) Act 1977".
9. Boats longer than 4.50 metres should not be berthed or sailed at Piddinghoe.
10. PIDDINGHOE only: In addition to the berth holder's primary dinghy or sailboard, another sailboard, or dinghy less than 8' e.g. Oppie, or canoe, may be housed on the berth at no additional cost. (i.e. 2 items in total) If the member wishes to store a further sailboard or canoe on his berth he may do so at a cost of 1/3 of a full berth fee.
11. The use of tiered trailers is also acceptable subject to inspection and approval by the Berthmaster. Second and subsequent craft on such trailers will be charged at 2/3 of a full berth fee. Multi-tier trailers must satisfy safety requirements and be secured to ground anchors.
12. SEAFORD: due to the high winds and difficulty of providing adequate ground anchors, multiple craft on one berth are not normally permitted. Contact the Berth master for advice.
13. All craft stored on a berth must be registered with the Berthmaster and berths should never be used to store craft etc. for other people
14. Craft and trailers must not overlap other berths or access areas.

15. Only full sailing members may have a berth and launch a boat from Club facilities, except where involved in an Open or Training event hosted by the club or being a member of an RYA-affiliated club. Members who are not full-sailing members can apply for a berth (with a reason usually temporary medical) but this will need official approval.
16. No new berths will be allocated until the necessary documentation is completed and fees paid.
17. Craft without an allocated berth may be left on the temporary 48-hour berths provided that their details have been registered with the Berthmaster beforehand. Any boats left on-site without prior registration or left outside their respective berths may be subject to confiscation of equipment or removal of the craft by club officials.
18. Berths are not transferable without the prior agreement of the Berthmaster. Please remember to inform the Berthmaster if you sell or remove your boat elsewhere.
19. A member with a berth at one site may request to the appropriate Berthmaster for a temporary berth at the other site subject to availability. Whilst empty the berth may be used as a temporary berth.
20. Members do not have any rights to a specific berth and subject to discussion with the berth holder, the Berthmaster may ask that a boat is moved to another berth. Appeals will be considered by the Board of Directors.
21. Please inform the Berthmaster should you no longer require your berth.

HIRE BOATS

1. The club has set aside some club-owned boats for members to hire, whilst they are deciding on the sort of boat that they will want to buy for their long-term sailing. They are not intended as an alternative to a member owning their boat.
2. Hire boats must be treated with care and respect. If a boat is damaged or equipment is lost and repair or replacement is required the hirer shall be responsible for that cost. Any damage to a hire boat must be reported to the site bosun.
3. At Piddinghoe, a Daily Hirer will only have access to one boat on organised sailing sessions when rescue cover is provided i.e. Assisted Saturday Sailing or the Thursday evening Women-on-Water or any Have A Go session.
4. At Piddinghoe, members can subscribe to a Single Annual Hire scheme of one boat at any time per session OR a Family Annual Hire scheme of multiple boats at any time per family session.
5. At Piddinghoe, a first time hirer must have a minimum of RYA Dinghy Level 2 (Adult) or Stage 2 (Youth) standard of qualification, or that ability as a minimum and is required to attend a familiarisation session with the Piddinghoe Bosun, usually on a Saturday. Members using hire boats are expected to pay for their sessions after the session via webcollect.
6. For members wishing to transition to Seaford, hire boats are only available during organised race days when rescue cover is provided. The hirer can take part in the racing or just free-sail in which case the Race Officer must be informed so that rescue teams can be contacted and made aware.
7. Details of hire boats and fees can be found on the club website. Boats must be pre-booked and pre-bookings will take precedence over members who turn up on spec, Pre-booking is

done via a booking system called Shlott and members should apply to the membership secretary to be added to the system.

8. Daily hirers must pay for their boat hire after sailing on the Club's webcollect system before the end of the day of use
9. The Club's full terms and conditions of hire, hire fees, boat descriptions and other information can be found in the current year BOAT HIRE document on the Club's website www.sailinginsussex.org under Sailing.

SOCIAL CODE OF CONDUCT

Introduction

It is the responsibility of all Newhaven and Seaford Sailing Club (NSSC) Members to ensure the Club is a safe place, free from discrimination, fear, and where possible, risk. An important component of maintaining a quality Club culture is to set standards of acceptable behaviour which must be upheld by all involved in the Club. The NSSC Club Code of Conduct supports the Club articles, Bylaws and Policies by documenting, defining and communicating acceptable standards of behaviour. The Code of Conduct applies to all involved in the Club.

All members agree to:

- Be always courteous and respectful to others and display high standards of conduct and behaviour.
- Treat everyone equally within the context of their sport and respect the rights, dignity and worth of every person, regardless of age, ability, gender, race, ethnicity, religious or political beliefs, sexuality or social/economic status.
- Value and celebrate diversity and make all reasonable efforts to meet individual needs.
- Not condone, or allow to go unchallenged, any form of discrimination if witnessed.
- Prioritise the well-being of children and adults at risk at all times.
- Be a positive role model and act with integrity, even when no one is looking.
- Help to create a safe and inclusive environment both on and off the water.
- Not allow any rough or dangerous behaviour, bullying or the use of bad or inappropriate language.
- Report all concerns and any allegations of abuse or safeguarding to the Club's Safeguarding officer and Commodore.
- Adhere to the Club's Rules, Bylaws, Code of Conduct and Policies and Procedures.
- Take care of your equipment, Club equipment and Club property.
- Full members can sign in any visiting member as a guest not more than four times in a calendar year.
- Any non-member is allowed to visit the clubhouse no more than four times per year, except with the permission of the board.
- The sale and consumption of alcohol will comply with the Licensing Act. It is the responsibility of the Galley partner to vary opening hours within the conditions of the Licencing Act and any contract they might have with NSSC.
- The bar and galley serving areas are out of bounds to members or visitors unless authorised.
- Galley Staff are instructed to refuse to sell alcohol to (or for consumption by) any member or guest, who in their opinion appears to be intoxicated or under the age of 18 years.
- The Commodore or any other person who has received the authority of the board may expel temporarily or permanently any person whose behaviour is bringing the club into disrepute due to the consumption of alcohol or drugs.
- The NSSC has a zero-tolerance approach to the abuse of alcohol or drugs within the boundaries of the club. Any activity considered to bring NSSC into disrepute following the

consumption of alcohol or use of drugs will be reviewed by the board and could lead to dismissal from NSSC (e.g. behaviour which is considered to be drunk and disorderly by staff or contributing to the offence of drink driving).

- Any member or visitor found breaching this code should be reported to the board. The board has the right to review any complaint made against the member or guest and terminate any membership or/and refuse any further admission or use of club facilities.

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